



APOSTOLIC FAITH FELLOWSHIP INT'L

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Bishop Charles E. Johnson, Presiding Prelate

Bishop C. L. Hardy, Th.D., Assistant Presiding Bishop

NOMINATION POLICY

NOMINATIONS COMMITTEE

I. Mission and Goals

The committee shall plan, execute, and record the AFFI elections per AFFI INC's Bylaws and this document. This committee shall consolidate the slate of nominees in good standing for all open offices, except as specifically stated in this document.

II. Membership

AFFI's Executive Board shall appoint all members of this committee. The tenure of office for members of this committee shall expire after the officers have been installed at the National Conference during the election year.

III. Qualifications of Nomination and Election Committee Members

- 1) Must have reading and analytical skills necessary for preparing slate and final ballot.
- 2) Must be able to devote the time required to perform the duties of the Committee for the entire nomination and election years.
- 3) Must be present at sessions barring any emergency.
- 4) Must be available to receive nomination forms and respond to inquiries during the nomination period.
- 5) Must be willing to maintain the confidentiality of the election process.

IV. Nominating Committee Responsibilities

The Nominating Committee is responsible for the entire nomination process.

The Nomination and Election Committee shall:

- 1) Read eligibility requirements for each office in the AFFI General Body Business session during the National Conference if required.
- 2) Provide all nominees with the appropriate eligibility form.
- 3) Add eligible nominees to the slate, remove ineligible nominees from the slate, and notify them of the reason for their ineligibility.
- 4) Ensure that each AFFI Episcopal Diocese submit a certified list of members from their Diocese including where each member is allowed to vote. The list must be received by August 3, 2018.

V. Nomination Process

Nominations of General and Auxiliary / designated department Officers will be held during the August National Conference (in accordance with the AFFI, Inc. nomination cycle).

Officers shall be obtained by nomination. The chair shall indicate whether nominations will be made by "motions and seconded", or not. As an option, nominations do not need a second.

- 1) The chairman shall call the nomination session to order. Only AFFI members shall be present during the session. The chairman shall indicate which office is open for nomination. No one shall speak from the floor without being recognized by the chairman.
- 2) The chair shall recognize the person making the nomination by raising his or her hand.
- 3) The person shall stand and make the nomination after being recognized by the chairman. The nominee must be in attendance. A person can nominate his or herself.
- 4) The chairman shall request the nominations be closed after all nominations for a specific office is complete. However, all questions shall be addressed before the nomination of a specific office is complete.
- 5) Absentee nominations shall apply only when a person is not in attendance because of health or working at the AFFI conference during the nomination session. In such instances, a person must nominate his or herself by submitting a nomination eligibility form.
- 6) The nomination eligibility form must be submitted to the nomination committee after the nomination session. The chairman shall allow time to receive the nominations.
- 7) All nominees for office shall obtain the eligibility form from a Committee member, complete the form (including any required attachments) and return it to a member of the Nominating Committee.
- 8) The committee shall review all completed eligibility forms submitted by nominees to

determine qualification and eligibility of nominees. Those not eligible will be notified and removed as a nominee. If there is a minimum of one (1) qualified nominee after removal of ineligible nominees, additional nominations will not be required. If there are no eligible nominees after removal of ineligible nominees, then the nomination shall be reopened. The names of the eligible nominees shall be submitted to the Bishops' Board for review at the Executive Post-Convention meeting.

VI. GENERAL QUALIFICATIONS FOR NOMINEES

AFFI INC shall strive for balanced representation of to insure that AFFI's elections reflect the diverse constituency of its membership.

- 1) All nominees are believers who have been baptized in the name of Jesus Christ and filled with the Holy Ghost according to Acts 2:38.
- 2) Additionally, all nominees shall be certified in good standing with the local Church Pastor and their respective Councils; and shall not be allowed to hold any general or appointed office in AFFI that is not certified by signature on the official eligibility form by that members' local Church Pastor and Council Diocesan.
- 3) All nominees shall be selected from persons who have had active membership in the their respective Council and /or AFFI, INC.
- 4) Additionally, active membership requires all nominees to have financial obligations for the current year is paid in full.
- 5) All nominees must have a general knowledge of the mission, the general structure, and operation of the AFFI.
- 6) Elected officers must attend each business session of the AFFI General Body business meeting except in emergency cases.

VII. GENERAL OFFICERS, AUXILIARIES AND DEPARTMENTS

A. General Officers

- 1) The General Officers of the Apostolic Faith Fellowship International Inc., for nominations are:
 - a) Assistant Presiding Prelate
 - b) General Secretary
 - c) Assistant General Secretary
 - d) Treasurer
 - e) Assistant Treasurer
 - f) Parliamentarian

B. Auxiliaries and Departments

1. The word “auxiliary” shall be applicable to the following: Apostolic Faith International Youth Auxiliary (Young People), Men’s Ministry (International Brotherhood), Women of Worth (Women’s Ministry), Usher Board Ministry, Christian Education, Ministers and Deacons Wives.

The Officers of the Apostolic Faith Fellowship International Inc Auxiliaries for nominations are:

OFFICE	AFFI YPU	Men’s Min	AFFI Women’s Ministry	Christian Ed
President	X	X	X	X
Vice-Pres	X	X	X	X
Secretary	X	X	X	X
Asst Secretary	X	X	X	X
Treasurer	X	X	X	X
Asst Treasurer	X	X	X	X
Chaplain	X	X	X	X
Parliamentarian	X	X	X	X

The Auxiliary Director shall preside over the nomination process for his respective auxiliary. Each auxiliary leader shall support the nomination committee during the nomination process appropriately. Each auxiliary shall nominate candidates for offices in its business meeting during the National Conference.

2. The word “department” shall be applicable to the following: Security, Transportation, Evangelism/Outreach Services, Photography, Music, Ushers, Global Missions, Registration, Hospitality, Guest Services, Programming, Finance, Information Technology, Vending, Health Professionals, Event Planner/Hotel Ambassador, Bilingual Ministry and Deaf Ministry.

- a) The departments will not be included as part of the nomination process, but the AFFI Executive Board will appoint officers of Departments as required.

NOTE: All Officers are believers who have been baptized in the name of Jesus Christ and filled with the Holy Ghost according to Acts 2:38. Additionally, all nominees shall be certified in good standing with the local Church Pastor and AFFI Episcopal Diocese Council. Each Diocese shall provide a list of members to the Nomination Committee by August 31, 2024.